



ST CHARLES'
VC ACADEMY

Tuesday 7th December 2021

Dear parents and carers,

As we come closer to the Christmas holidays, I would like to take the opportunity to thank you for all the continued support you have shown the school as we continue to try and keep all members of our school family safe as well ensure the best education possible for our children.

As you will be aware, school is currently having some essential building work completed which is due to resume this week. All works due to take place have been fully risk assessed and will take place in a secure area away from the operational school. In order for this to happen safely, there will be no access to the front of school or reception area until we break for the Christmas holidays.

Should you need to speak to a member of the office team, please call or email on the details below. If you need to bring or collect a child outside of the normal drop off or pick up times, please call the office when you are at the gate and a member of the office team will come to meet you.

Please note there will be no access to the school office for parents unless a pre-arranged appointment is made.

Thank you for your continued support and I wish you a very happy and healthy Christmas.

God bless,

Mrs. Woodmansey
Head of School

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